



Heritage Center Advisory Board Meeting
April 15, 2015

AB Members Present: Judy Baxendale, Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Pete Wright

AB Members Absent: Erich Mille, Greg Waldron, Rod Young

City Staff Present: Susan Gregory, Director

Guests Present: none

Call to Order: Judy Baxendale called the meeting to order at 10:00 a.m. and welcomed everyone.

Minutes: The March 25, 2015 minutes were approved on a motion by Pete Wright and seconded by Charlotte Cox.

Special Recognition: According to Rod Young, everything went well Rich Dixon's Seasoned Citizens Hour on K-TALK 630 AM on Saturday, March 28th.

Citizen Comments: None

Committee Reports:

A. Yard Sale and Car Show

Director Gregory reported that Kathy Houston and Betty Rodgers are the co-chairs for the Yard Sale committee. There is a list at the front desk for those who are interested in volunteering to sign-up. The pancake breakfast will be held on the west lawn and part of the parking lot. We are looking for volunteer youth or young adult groups to help with set-up and take-down. Request the board to handout car show flyers to friends and neighbors to increase the number of involved cars. The fee is \$10 before Friday, June 19 and then \$15 the day of the show. The first 50 to sign-up will receive a t-shirt and dash plaque. There will also be prizes and raffles.

Unfinished Business:

A. Satisfaction Survey

The Board discussed making the survey this year one page, only show category of "always, usually, rarely, or never" and not list numerical ratings because people mark down the wrong number and add area(s) to explain why the response is rarely or never. The survey will start in September.



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New Business: None

Board Comments: None

Director's Report: Director Gregory reported on the staff retreat. We had a representative from Murray police discuss procedure if there was an active shooter in the building. There was a lot of good information and may look into having an educational presentation for participants regarding this type of situation. A representative from Murray fire discussed emergency preparedness. Discussion was held regarding the Center goals. Staff modified a few goals and added a few goals. We are looking at ways to find a community partnership or other funding for meals, doubling the number of new volunteers, add emergency preparedness under building upkeep, and work on recycling. Still waiting to hear the final approval for the CDBG money from the Salt Lake County Mayor so we can start expanding the small office off the dining room. The newsletter will be sent the end of the month. Our Mother's Day High Tea is full with 160 people registered. The new computer system is going well; there hasn't been too much grumbling from participants about no longer entering their own telephone number. Many like the new key fobs. It is still slower but we are getting better.

The next regular board meeting will be held on **Wednesday, May 27, 2015 at 10:00 a.m.** There being no further business the meeting adjourned at 11:00 a.m. on a motion by Brenda Clausen and seconded by Kathy Houston. Minutes recorded by April Callaway.